

Singleton Parish Council

Members of Singleton Parish Council are summoned to a Council Meeting on Wednesday 19th September 2018 at 7pm in Singleton Village Hall

Members of the Public

Members of the Public are very welcome to attend and will be given the opportunity to speak at item 10 on the agenda. There will also be reports from District and County Councillors as available.

All attending are reminded that Mobile devices should be switched to silent for the duration of the meeting.

AGENDA

1.	Apologies for absence	2mins
2.	Declaration by Council Members of personal or prejudicial Interests in any of the agenda items below	2mins
3.	Minutes of the last Parish Council Meeting - To approve as a correct record the Minutes of the Parish Council Meeting held on 10 th July 2018	2mins
4.	Minutes of the Parish Council Planning Committee Meeting - To approve as a correct record the Minutes of the Parish Council Meeting held on 1 st August 2018	2 mins
5.	Minutes of the Parish Council Planning Committee Meeting - To approve as a correct record the Minutes of the Parish Council Meeting held on 15 th August 2018	2 mins
6.	Resignation of the current Chairman & appointment of the Vice Chair to Chairman	5 mins
7.	Appointment/ Election of Vice Chairman	5 mins
8.	County Councillor Report - Mr Jeremy Hunt, Chichester North Division – WSCC	5 mins
9.	District Councillor Report - Mr Henry Potter, Boxgrove Ward	5 mins
10.	Public Open Forum - 15 minutes is allowed for the public to ask questions relating to this agenda or matters affecting the Parish.	15 mins
11.	General Data Protection Regulation (GDPR) <i>a) Parish Councillor Email addresses</i> <i>b) Retention Policy</i> <i>c) Data Privacy notice</i>	5 mins
12.	Policies <i>a) Annual Review of Standing Orders</i>	10 mins
13.	Village Maintenance <i>a) Roads update</i>	5 mins
14.	Update on on-going matters not covered elsewhere <i>a) Meetings attended</i> <i>b) Upcoming meetings</i> <i>c) Consultations</i> <i>d) Velo South</i>	15 mins
15.	Village Matters for discussion <i>a) Emergency Equipment housing update</i> <i>b) Emergency Plan update from the Working Party</i> <i>c) Flood Action Group report</i>	3 x5 mins
16.	Finance <i>a) Review of expenditure v budget, approval of the Accounts and bank reconciliations for the period ended 31 August 2018,</i> <i>b) Payments for consideration</i> <i>c) Grant applications status</i> <i>d) -Any other financial issues</i> <i>I. Budget issues for 2019/20 – Village amenities</i> <i>II. Resignation of clerk / Recruitment of new clerk</i>	10 mins

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17.	Planning				10 mins	
		a) New planning applications since the last meeting:				
		Reference	Property	Details	Planning Officer	Deadline for comment
		SDNP/18/03501/HOUS	CORNER COTTAGE, Cobblers Row The Grove Singleton	Removal of existing timber framed porch with replacement timber framed porch and slate Roof	Beverley Stubbington	9/8/18
		SDNP/18/03502/LIS	CORNER COTTAGE, Cobblers Row The Grove Singleton	Removal of existing timber framed porch with replacement timber framed porch and slate Roof	Beverley Stubbington	9/8/18
		SDNP/18/04022/HOUS	2 Charlton Mill Way Charlton Singleton	Proposal: Proposed conservatory to side elevation.	Beverley Stubbington	30/8/18
		SDNP/18/01390/FUL REVISED PLANS (validated 1/8/18)	Sunnyhurst Paddock Lane, Singleton	Demolition of existing dwelling and replacement with 1 no. four-bedroom cottage	Beverley Stubbington	17/8/18
		SDNP/18/03948/TCA	Location: Cowper Lodge A286 Cobblers Row to Middlefield Singleton	Proposal: Notification of intention to crown raise by up to 2-3m (above ground level) on 1 no. Magnolia tree (T1) and 1 no. Spruce tree (T10), crown reduce by approx. 30% all around and crown raise by up to 3m (above ground level) on 5 no. Yew trees (T2-T6), 1 no. Tulip tree (T12), 1 no. Spruce tree (T28) and 1 no. Magnolia tree (T41), crown reduce by 30% all around on 3 no. Spruce tree (T8, T13 and T25), 1 no. Yew tree (T9), 1 no. Magnolia tree (T11) and 6 no. Conifer trees (T14-T18 and T42), fell 5 no. Conifer trees (T20, T21, T23, T26 and T27), crown reduce by 50% on 1 no. Conifer tree (T43). Crown raise by up to 3m (above ground level) on 2 no. Spruce trees (T10 and T24), crown raise by 2m (above ground level) and crown reduce by 30 % all around on 4 no. Yew tree (T29-T32), reduce all around by 80% on 1 no. Laurel bush (T34).	Henry Whitby	7/9/18
		SDNP/18/03801/FUL	Location: Weald And Downland Open Air Museum A286 Town Lane To The Grove Singleton	Proposal: Replacement storage and workshop buildings.	Charlotte Cranmer	7/9/18

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SDNP/18/03924/CND	Location: Weald And Downland Open Air Museum A286 Town Lane To The Grove Singleton	Proposal: Variation of condition 3 of permission SE/93/00551/FUL. Lease 1st floor of Longport Farmhouse for office use.	Rafa Grosso Macpherson	10/9/18
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b) To consider any other applications, decisions & appeals;

Decisions

Reference	Property	Details	Planning Officer	Decision date	Decision
SDNP/18/01390/FUL	Sunnyhurst Paddock Lane Singleton	Demolition of existing dwelling and replacement with 1 no. four-bedroom cottage	Beverley Stubbington		
SDNP/18/03503/HOUS	CORNER COTTAGE, Cobblers Row To The Grove Singleton PO18 OHA	Replacement timber gate and rebuilt brick piers.	Beverley Stubbington	31/8/18	APPROVED
SDNP/18/03504/LIS	CORNER COTTAGE, Cobblers Row To The Grove Singleton PO18 OHA.	Replacement timber gate and rebuilt brick piers.	Beverley Stubbington	31/8/18	APPROVED

c) Other planning matters

18.	Correspondence	5 mins
19.	Agenda items for Future Meetings Budget 2019/20	5 mins
20.	Dates of Next Meeting: WEDNESDAY 21st November 18 in Singleton Village Hall at 7pm	5 mins

Signed & dated : Clerk to Singleton Parish Council 13/692018

Parish Council members: Cllr John Elliott (Chairman); Cllr Rachel Castagne, Cllr Deborah Harwood, Cllr Diana Parish, Cllr Diane Snow, Cllr Jon Ward, Cllr Julia Wilder, Cllr John McDonald, Cllr Adrian Taylor